



## **INTERNATIONAL UNIVERSITY OF HEALTH AND WELFARE SCHOOL OF MEDICINE**

### **Application Guidelines for Enrollment in April 2022**

### **Entrance Examination of Special Medical Scholarship Programs for International Students**

This entrance examination provides scholarships for up to six years to outstanding international students from various countries who wish to study at IUHW School of Medicine. Special scholarship program (FULL or HALF) will be awarded based on academic standards.

Our medical school conducts almost all classes in English until the end of Year 2. However, from Year-3, all classes are conducted in Japanese since you need to cope with clinical training in Japan and to pass the National Examination for Medical Practitioners in Japan.

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### Our response to the novel coronavirus in 2022 entrance examination

Regarding the novel coronavirus infectious disease, the situation has been changing day by day and it is difficult to foresee further measures.

Considering this situation, we may take emergency measures to change the examination schedule and selection methods described in this application guideline in the 2022 entrance examination even after the application period.

In addition, we assume that each exam venue must be changed in order to prevent infectious diseases. If each exam venue exceeds its capacity, you might be able to take exams in different venue from where you wished. If we take emergency measures for 2021 entrance examination, we will inform you of that on our website.

May, 2021

International University of Health and Welfare

## 1. Details of the “Special Medical Scholarship Programs for International Students”

With the aim of nurturing physicians who can play an active role as leaders in Japan and abroad, we provide Special Medical Scholarship Programs for International Students of the School of Medicine to those who have particularly excellent grades\*1. There are two types of Special Medical Scholarship Programs for International Students of the School of Medicine as follows.

※1 "Applicants with excellent grades" are those who meet all of the following conditions.

- Those who meet the application criteria listed in "4. Application Requirements (4)" on page 4.
- Those who have enough English or Japanese language ability to take classes at the time of enrollment.
- Those who are expected to have a high enough ability to pass the Japanese National Medical Examination at the time of graduation.

Scholarship Type	Details	Exemption from repayment Mandatory Period of Employment*2
Special Medical Scholarship Program for International Students (Full)	All student fees (18,500,000 yen for 6 years), dormitory and food expenses (Breakdown) <ul style="list-style-type: none"> <li>● Exemption of entrance fee (1,500,000 yen) ※3</li> <li>● Tuition and other student fees for six years*4 (17,000,000 yen)</li> <li>● Student dormitory fees (including two meals a day) will be paid. ※5</li> </ul>	We will exempt you from repaying if you work at a medical institution designated by our university for four years within eight years after completing the clinical training
Special Medical Scholarship Program for International Students (Half)	Half of tuition fees (10,000,000 yen for 6 years), dormitory and meal expenses (Breakdown) <ul style="list-style-type: none"> <li>● Exemption of admission fee (1,500,000 yen) ※3</li> <li>● Half of the tuition and other student fees*4 for six years (8,500,000 yen)</li> <li>● Student dormitory fees (including two meals a day) will be paid. ※5</li> </ul>	We will exempt you from repaying if you work at a medical institution designated by our university for two years within four years after completing the clinical training

※2 Recipients of the Special Scholarship Program for International Students of the School of Medicine must obtain a medical license, complete the clinical training, and then work as a doctor at a medical institution in Japan or their home country designated by our university for at least the number of years specified in the "Mandatory Training Period" section of the table above.

※3 If you are selected as a special scholarship international student of the School of Medicine, you will be exempted from the full amount of the admission fee and the fee will be refunded to you after your enrollment in our university (you are required to pay the admission fee during the enrollment procedure period).

※4 Tuition and other student fees include tuition, practical training fees, and facility and equipment fees.

※5 Living in the dormitory is optional. If you choose not to live in the dormitory, you will not be provided with dormitory and meal expenses. In addition, you need to pay for utilities and common service fees (3,000 yen/month). Food expenses also will be applied to the cost of meals (breakfast and dinner) provided at the dormitory (if you do not need meals at the dormitory, they will not be paid).

### ●Continuation of eligibility for the Special Medical Scholarship Programs for International Students

The scholarship will be terminated when any of the following cases occur.

- ① In case of repeating a year.
- ② In case of receiving disciplinary action designated by IUHW regulations.
- ③ In case of academic performance is deemed to have become extremely poor.
- ④ In case the President of IUHW decides that the continuation of the scholarship is not appropriate.

## 2. Enrollment Capacity

School	Department	Enrollment Capacity
Medicine	Medicine	A small number

## 3. Dates and Venues of Examination

Application Period	Oct. 26 (Tue) to Nov. 5 (Fri), 2021	
Dates	Essay	Nov. 13 (Sat) 2021
	Interview	Nov. 21 (Sun) ~Nov. 23 (Tue) 2021 Any one day
Venue	Tokyo (IUHW Tokyo Akasaka Campus) ※AccessP.25	
Announcement of Application Result	Dec. 6 (Mon), 2021 15:00	
Enrollment Period	All the necessary documents for enrollment procedures must be postmarked on or before Monday, December 13,2021	

### ●Schedule and Meeting Time for the Interview

The schedule and meeting time for the interview will be sent to the e-mail address registered on the online application website at 15:00 on Monday, November 15.

Please note that the dates and meeting times specified by us cannot be changed. If you are unable to take the examination on the designated date and time, you will be deemed to have withdrawn.

### ●Language used for examinations

- Applicants may choose to take the essay examination in Japanese, English, or both Japanese and English at the time of application. Points will be added if you choose to answer in both Japanese and English and receive a high evaluation.
- You may choose to take the interview in either Japanese or English. However, even if you choose to take the interview in Japanese, some questions and answers will be in English.

### ●Online Entrance Examination for Overseas Residents Who Have Difficulties Of Coming to Japan Due to COVID-19

Only applicants residing in countries where entry into Japan is restricted due to COVID-19, and who are unable to come to Japan by the day of the examination, will be allowed to take the examination online via the Internet.

**If you live overseas and wish to apply from a country where entry to Japan is restricted, please contact the Admissions Office at least one week before the application period to confirm and discuss the examination environment.**

We will provide instructions on how to take the online entrance examination. In addition, please prepare the following internet and system environment in advance.

- Internet networking
- Computer (with a built-in camera or one that can be connected to a USB camera)
- Earphones, microphone, headset

#### 4. Eligibility

Applicants must meet all of the following requirements (1) – (5).

(1) **Applicants must have neither Japanese nationality nor permanent residential status in Japan.**

(2) **Applicants must meet one of the following requirements ① – ⑦**

- ① Those who have completed a 12-year of school education in a foreign country (including those who are expected to complete it by March 31, 2022), or meet equivalent conditions specified above and designated by the Minister of Education, Culture, Sports, Science and Technology.
- ② Those who have graduated or are expected to graduate from an upper secondary school or secondary education school under the School Education Law of Japan in March 2022.
- ③ Those who have completed or are expected to complete a course at an overseas educational institution accredited by the Minister of Education, Culture, Sports, Science and Technology as having a course equivalent to the course of an upper secondary school or secondary education school by March 31, 2022.
- ④ Those who have obtained or are expected to obtain the International Baccalaureate, the Abitur, the French Baccalaureate and GCE A level, by March 31, 2022.
- ⑤ Those who have completed or are expected to complete a 12-year of school program at an institution accredited by the international accrediting body (WASC, CIS and ACSD) by March 31, 2022.
- ⑥ Those who have passed or are expected to pass the Certificate for Students Achieving the Proficiency Level of Upper Secondary School Graduates (including the University Entrance Qualification Examination under the former regulation) based on the upper secondary school or secondary education school equivalency examination regulations, and reach the age of 18 by March 31, 2022.
- ⑦ Those who have been individually screened by the admission eligibility of our university and have been recognized as having academic abilities equivalent or superior to those of upper secondary school or secondary education school graduates, and reach the age of 18 by March 31, 2022.

(3) **Applicants must have or are expected to have a status of residence that does not interfere with their eligibility for the university admission based on the Immigration Control and Refugee Recognition Act.**

(4) Applicants must meet one of the following requirements ① - ③.

① International Baccalaureate degree holders

Applicants must have received the International Baccalaureate Diploma (IB Full Diploma) from the International Baccalaureate Organization, a foundation based on the Swiss Civil Code, and must have completed the following courses specified by our university and meet the grade requirements.

Scholarship Type	Courses and grade requirements
<p>Special Medical Scholarship Program for International Students (Full scholarship)</p>	<p>Applicants must meet all of the following conditions.</p> <ul style="list-style-type: none"> <li>· Those who must have an overall score (total score) of 36 or higher on the International Baccalaureate exam.</li> <li>· Those who must have completed the following courses and received the specified grades.                             <ul style="list-style-type: none"> <li>* Students must take three courses in total. One is a Mathematics and two science courses must be selected from Physics, Chemistry, or Biology.</li> <li>* Two of the three courses must have a grade of 6 or higher at HL, and another one course must have a grade of 6 or higher at HL or a grade of 7 at SL.</li> </ul> </li> </ul>
<p>Special Medical Scholarship Program for International Students (Half scholarship)</p>	<p>Applicants must meet all of the following conditions.</p> <ul style="list-style-type: none"> <li>· Those who must have an overall score (total score) of 34 or higher on the International Baccalaureate exam.</li> <li>· Those who must have completed the following courses and received the specified grades.                             <ul style="list-style-type: none"> <li>* Students must take three courses in total. One is a Mathematics and two science courses must be selected from Physics, Chemistry, or Biology.</li> <li>* Two of the three courses must have a grade of 5 or higher at HL, and another course must have a grade of 5 or higher at HL or a grade of 7 at SL.</li> </ul> </li> </ul>

※ The above conditions are the minimum requirements for application. As a result of the selection process, even if you meet the requirements for a Full scholarship, you may be selected as a Half scholarship student.

② Examination for Japanese University Admission for International Students(EJU )

Applicants must take the following subjects of the Examination for Japanese University Admission for International Students (EJU) administered by the Japan Student Services Organization (JASSO), and meet the following subjects and score requirements specified by our university (the date of examination is not specified).

Scholarship Type	Courses and grade requirements
Special Medical Scholarship Program for International Students (Full scholarship)	Applicants must meet all of the following requirements. · Those who must have completed the following courses and received the specified grades. * Applicants must take three courses in total. One is a Mathematics II and two science courses must be selected from Physics, Chemistry, or Biology. * The total score of the three subjects must be 350 points or more.
Special Medical Scholarship Program for International Students (Half scholarship)	Applicants must meet all of the following requirements. · Applicants must have completed the following courses and received the specified grades. * Applicants must take three courses in total. One is a Mathematics II and two courses must be selected from Physics, Chemistry, or Biology. * The total score of the three subjects must be 300 points or more.

※ The above conditions are the minimum requirements for application. As a result of the selection process, even if you meet the requirements for a Full scholarship, you may be selected as a Half scholarship student.

③ Applicants, who do not meet the above requirements in ① or ②, but have graduated with excellent grades from a university or graduate school in Japan, or are currently enrolled in a university or graduate school with excellent grades, and have been recognized as having academic abilities equivalent or superior to the above requirements ① or ② in the screening of application qualifications at our university.

※ If you are applying under the above requirements ③, please check the 2. Application Qualification Screening below.

(5) **Applicants must have an adequate Japanese or English language proficiency to attend classes.**

※Submit one or more results of the following language examinations designated by our university as application documents.

Japanese language examination and qualification	Japanese for Examination for Japanese University Admission for International Students (EJU)
	Japanese Language Proficiency Test (JLPT)
English language examinations and qualifications	TOEFL iBT
	IELTS
	The EIKEN Test in Practical English Proficiency
	TEAP
	TEAP CBT
	GTEC CBT
	Cambridge English Qualifications
TOEIC L&R and TOEIC S&W	

## 5. Application Qualification Screening

If you wish to apply under the application requirements in ③ of (4), please contact the IUHW Admissions Office in advance and apply for the application eligibility screening.

### ●Application Procedure

- ① Create My Page on the Online Application.
- ② Send the following documents to the Admissions Office.
  - Official transcript from your current university
  - Certificate of (expected) graduation from your current university (only those who have graduated or are expected to graduate)
  - The results of the English proficiency test or the Japanese proficiency test for the application documents.
  - Any other certificates requested by the IUHW Admissions Office.

Add to : International University of Health and Welfare Admissions Office

4-3 Kozunomori, Narita City, Chiba 286-8686 TEL: +81-476-20-7810

### ●Screening Method

Applicants will be screened by our university based on the submitted documents.

### ●Results

The IUHW Admissions Office will contact you by e-mail to confirm if you are eligible to apply.



## 6. Screening Procedure

The result of the first phase screening will be determined based on the following examination scores and the documents submitted by applicants.

### 【Essay】

Timetable		Subject	Score Allocation
Enter the room	12 : 00~12 : 30	—	—
First period	13 : 00~15 : 00 (120 minutes)	Essay	Graded Evaluation

· You are able to choose to take the essay in "Japanese", "English", or "both Japanese and English" at the time of application.

※ In case of answering the above question in “both Japanese and English”

If you choose to take in "both Japanese and English", you will be required to write each answer sheet in both Japanese and English. If you answer in both languages and obtain a high score, you will be eligible for obtaining additional points.

### 【Individual Interview】

Timetable		Subject	Score Allocation
Appointed time	The interview schedule and meeting time will be sent to the e-mail address registered on the Internet application site at 15:00 on November 15 (Mon.).		
Examination time	Between 9 : 00~18 : 30	Individual Interview (About 30 ~ 60minutes)	Graded Evaluation

- Applicants can select either Japanese or English for the individual interview at the time of application. Please be noted, some parts of interview sessions in Japanese will be conducted in English.
- The number of times and length of the individual interview may be changed depending on the circumstances.
- You will be asked to wait in the waiting room after the assembly time, and be prohibited to use electronic devices such as mobile phones, smartphones, tablets and personal computers.

## 7. Tuition Fees

- Please make a payment of tuition fees of first year (admission fee, academic fee, expenses for laboratory trainings, and facility & equipment costs) during the period of enrollment procedures.
- Students awarded the Special scholarship from IUHW are unable to pay by installments. They must pay in full.
- The admission fee will not be refunded for any reasons. However, if IUHW Special Medical Scholarship for International Students enroll IUHW, they will have a refund for the admissions fee after the enrollment.
- The amount of the Special Medical Scholarship Programs for International Students will be transferred to the student payment of each academic year. The table below shows the amount after the transfer.
- In addition to the student fees, a reserve fund for overseas clinical training is required.
- ※ It is necessary to set aside JPY 70,000 every academic year for expenses necessary for overseas clinical experience. "Clinical Clerkship IV" including the overseas clinical training is a compulsory subject.
- In addition to the fees described above, students need to prepare for expenses such as textbooks, clinical training including transportation, accommodation, immunization, and the alumni party as well as expenses related to the preparation for the national examination for medical practitioners.

JPY: Japanese Yen

	Special Medical Scholarship Program for International Students (Full scholarship)		Special Medical Scholarship Program for International Students (Half scholarship)	
	First Year	Second Year and above	First Year	Second Year and above
Admission Fee	(1,500,000)	—	(1,500,000)	—
Academic Fee	—	—	950,000	950,000
Expenses for Laboratory Training	—	—	300,000	300,000
Facility & Equipment Costs	—	—	250,000	150,000
Total Amount over One Academic Year	(1,500,000) ※	—	1,500,000 (3,000,000) ※	1,400,000
Total Amount over the Six Years	0		8,500,000	

- ※ If Special Medical Scholarship Program for International Student has entered IUHW, the admission fee of 1.5 million JPY will be exempted (The admission fee which is paid in the enrollment procedure will be refunded after the enrollment).

## 8. Application Procedure

### ●Notes on Application

- Please make sure to use the prescribed application forms of 2022 academic year.
- Necessary application materials differ according to the applicant's eligibility.  
Please fill in the application forms accurately and clearly with black writing implements.
- Please make sure to submit the original documents (e.g. certificates and transcripts). If schools outside Japan where applicants graduated from do not issue the original documents, please contact the Admissions Office.
- IUHW will not accept application materials which are incomplete or submitted after the period of application. Please carefully confirm the required application materials.
- **IUHW will not refund the application fee and return application materials for any reasons.**
- **IUHW will not acknowledge any changes (e.g. category of examinations) of the contents after applicants submit their application.**
- If IUHW finds any mismatch between the described contents in the application documents and actual facts, IUHW may cancel the receipts of corresponding applications and their acceptance decisions or enrollment approvals.
- We would like to ask for your cooperation in filling out a questionnaire for applicants to our university.

Please follow the instructions on the Internet application site when you apply for admission. Please note that this questionnaire is conducted for reference in future PR activities and will not affect the success or failure of the entrance examination in any way.

- If you have any questions about the application, please contact the following address.  
\* Inquiries about how to use the online application site and how to pay the application fee

e-Service Support Center TEL.0120-977-336 [24 hours reception]

- \* Inquiries regarding application procedures other than the above

Admissions Office of IUHW TEL. 0476-20-7810 [9:00-17:00 except Saturdays, Sundays, and national holidays]

### ● Things to do before submitting an online application

- All applications for the “Entrance Examination of Special Medical Scholarship Programs for International Students” are only accepted online.
- Please confirm the details of the application procedure on the School of Medicine website. (<https://narita.iuhw.ac.jp/gakubu/igakubu/admission/webap-intemational-jp.html>)
- The documents and precautions required for application are listed on pages 15 to 20. Please check them carefully to make sure they are correct.
- Please also see the "FAQ" on the IUHW website.

**Before the application period, please check and prepare the following items.**

#### **Application materials**

Check application materials and prepare them.

#### **Attention!**

**Please acquire necessary documents such as a graduation certificate and an academic transcript before you apply. Issuing these documents may take some time.**

#### **Internet access**

Please apply to the IUHW School of Medicine through a computer connected to the internet.

Smartphones or tablets are also available. However, the application procedure may not be completed properly, because of the network condition and the version of web browser and OS. In that case, please make sure to restart the application procedure with a personal computer.

Also please make sure not to use the following electronic devices.

- Mobile phone
- Video game console and TV connected to the internet

#### **E-mail address**

Register your e-mail address at the time of logging in to the application website. If you do not have your own e-mail address, please create one (including web-mail).

#### **Printing environment**

Please prepare a printer in order to print out the examination voucher (PDF, black-and-white available) and other documents. Please ask your school or friends to borrow a printer if you do not have. You can login to "My page" from other computers and print out the examination voucher on the page "See the details". You can also utilize online printing services at convenience stores.

#### **Payment methods for the application fee**

Select the payment method (e.g. the bank transfer, credit cards and so on).

#### **Photo**

Please prepare an image data of your head shot (JPEG format) in advance. It needs to be uploaded to the online application website.

#### **Prepare an envelope that can hold A4 size for application.**

## ●Application Procedure

### STEP 1 Access to the Online Application Website

Access to <https://narita.iuhw.ac.jp/gakubu/igakubu/admission/>

Visit the School of Medicine website and click "Online Application".

### STEP 2 Create "My page"

#### ① Register your E-mail address

Register your e-mail address at the time of logging in to the online application website. If you do not have your own e-mail account, please create one (including web-mail). Please be sure to register the e-mail address which you check often. IUHW may send you an important notifications.

※ If you register the mobile phone's e-mail address (docomo, au, Softbank, etc.), please be sure to set it so that you can receive e-mails from "customer@iuhw.campus-gate.com" in the domain e-mail reception options.

#### ② Register your password

Register your password with alphanumeric characters.

#### ③ Log in to "My page"

Enter your registered e-mail address and password, and click the login button. "My page" will be displayed on the screen.

#### ④ Check the Precautions

Please read the precautions of online application on "My page"

#### ⑤ Register your personal information

Fill in your personal and necessary information according to the screen's instruction.

※ You can register your personal information before the application starts.

### STEP 3 Register Application Information

You can register your application information from 9:00 on the first day of application period.

#### ① Select application information

Click 'Here for application' in "My page" and proceed to the screen for searching the examinations. Follow the screen's instructions, and select the examination category which you wish to apply.

※ **Do not press any buttons (e.g. "Back") in a web browser, you must operate the buttons on the screen.**

#### ② Select the payment method for the application fee

Select the payment method for the application fee among several options on the screen.

※ Please burden the bank transfer fees at your expense.

#### ③ Confirm the content you entered and complete your application

Confirm the contents you entered and selected on the confirmation screen, push the button 'Confirm', and proceed to the application confirmation. After completing your application, push the button "Print out".

If you would like to modify the contents after your application is submitted, please refer to FAQ.

### Attention!

Please make sure to **pay the application fee and send all necessary application materials to the Admissions Office via e-mail** by the due date. Otherwise the application procedure will not be completed.

※ **IUHW will not refund the application fee** even if applicants do not complete their application procedure for the reasons above after paying the application fee.

#### STEP 4 Print out the application form and other documents (A4 size)

Click on "Print Application Form" on the Application Completion screen to view the PDF file of the application form.

Print out the displayed application form, address label, etc. on the printer.

※ Please print on A4 paper, vertically, single-sided (black-and-white available).

Please be sure to check the information on the application form for errors.

#### STEP 5 Payment for the Application Fee

Please make a payment for the application fee according to the payment measure you selected at the time of application, and confirm the details of 'payment procedure' which you can print out at the end of the procedure. The entrance examination fees are as follows.

Category	Fee
Special Medical Scholarship Programs for International Students	JPY 15,000

※ Please pay within two days after completing the application procedure (except for the last day of the application period).

※ You cannot pay after the payment period passes. Please restart the application procedure (Refer to FAQ).

※ Please keep the receipt and specification of the payment until the entrance examination is finished. However, you do not need to submit the receipt and specification of your payment to the Admissions Office.

#### STEP 6 Mailing of application documents

##### ① Confirmation of application documents

Please prepare the documents required for application (transcript, statement of reasons for application, health condition survey sheet, etc.).

##### ② Mail procedure at the post office counter

Attach the "address label" printed in STEP 4 to an A4 size envelope, enclose the necessary documents, and mail it by registered express mail from the counter of the post office.

#### Attention ! Sending application documents by post when you register an additional applications.

If you have registered for Special Medical Scholarship Programs for International Students and have completed STEP 5, Payment of Application Fee, and then registered for the Second Round for Special Entrance Examination for International Students, Please make sure to send all the application documents for each entrance examination category you are applying for. When sending the documents by post, please separate them into separate envelopes. If you only have one original certificate or other document, please consult with the IUHW Admissions Office in advance.

#### ※ Submission of Application Documents by Overseas Residents

If you live overseas, please contact the IUHW Admissions Office in advance and send the application documents according to the instructions provided. (Contact address : med-admission@iuhw.ac.jp)

**Please complete all steps up to STEP 6 within the application period.**

#### STEP 7 Confirmation of Examination Voucher and Printing

The examination voucher will be sent to applicant's e-mail account within 5 business days after the application documents arrive at the Admissions Office. Please print the examination voucher from "My Page". If there are any mistakes in the contents, please contact the Admissions Office immediately.

Category of the examination School/Department Examinee's number Name

Date of the examination Venue of the examination

#### Attention!

※ We will not send the examination voucher via postal mail. Please make sure to print it on A4 paper (black-and-white available) and bring it on the day of the examination.

●Registration of personal information

On the application website, you must register the following personal information after creating "My page". The personal information can be registered before the application period, so please complete registration early.

- Name and address
- Academic history and working history
- Activities and awards
- Photo

●Precautions for registration

① Some characters may not be used.

- Please use similar characters or numeric characters instead of invalid ones.
- E.g.) Roman numbers ( I, II, III ...) ⇒ 1 · 2 · 3

② About The history registration

- Please fill in your academic history (including Japanese language school) and work experience registration (including unemployed history and period of military obligation ) since the entrance of the elementary school
- Applicants who were already graduated from high school are required to write down their academic employment history such as preparatory school for university (including the name of the school building), home schooling, attendance of other university and unemployment period so that there will be no blank period.
- For each history, please clearly describe its circumstance such as "expected graduation", "graduation", "transfer", "transferred admission", dropout", and "retirement" .

< Example of history entry >

〈If you expect to graduate in March 2022〉			〈If you have already graduated〉		
From(yyyy/mm)	To(yyyy/mm)	Academic History&Working Experience	From(yyyy/mm)	To(yyyy/mm)	Academic History&Working Experience
2010/4	2016/3	○○○ primary school. Graduated.	2008/4	2014/3	○○○primary school. Graduated.
2016/4	2019/3	◇◇◇ junior high school. Graduated.	2014/4	2017/3	◇◇◇ junior high school. Graduated.
2019/4	2020/3	□□□ high school. transfer	2017/4	2020/3	△△△ high school. Graduated.
2020/4	2022/3	△△△ high school. Expected graduation	2020/4	2021/3	Studying at home

- ※ If you have a history of graduating university or other enrollment or employment, please type the following
- 2013/4 2017/3 Bachelor of ◇◇◇, ×××University. Graduated.
- 2017/4 2019/3 University of ○○,Graduate School, Completed Master of □□□
- 2019/4 △△△ Corporation , Employed

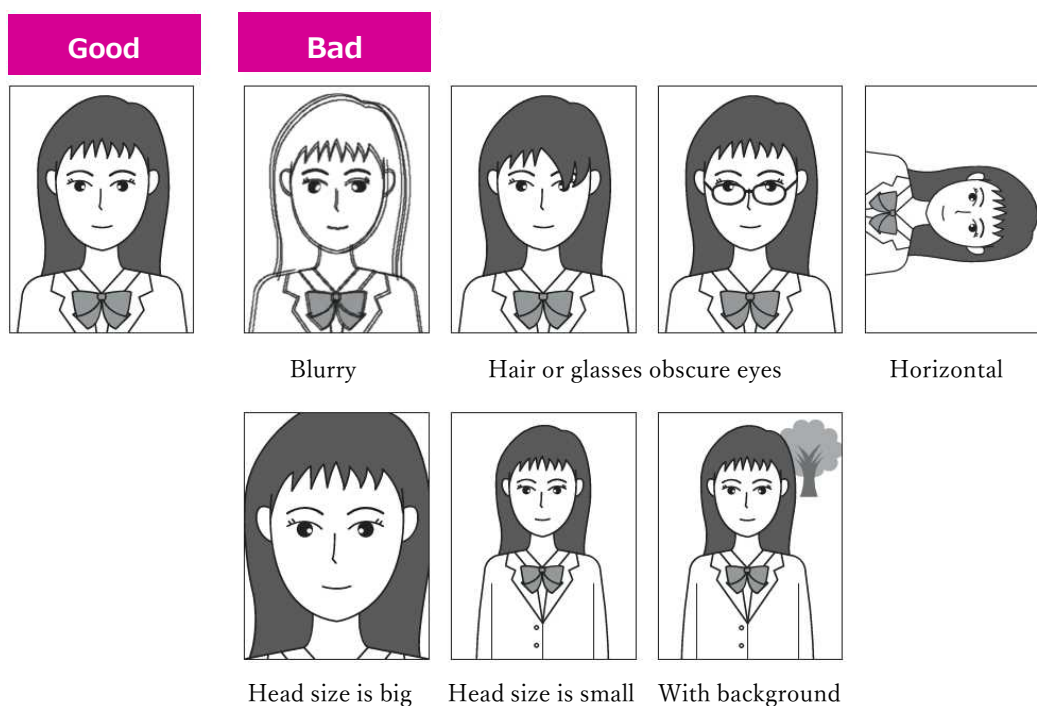
③ Items for activities and award

- If you do not have anything to fill in activities and award, Please select “No description”.
- Please select the highest achievement for the same type of certifications.  
E.g.) the Japanese Language Proficiency Test N1 and N2 → Fill in N1

1. Language (certification, exam scores, etc. for English an other languages) ※It must have been acquired after entering junior high school Fill in date, name, and level/score
2. Certification (Up to 3) ※It must have been acquired after entering junior high school Fill in date, name, and level/score
3. Awards from competitions, contests, etc. (only the achievement after you entered high school) (Up to 2) Fill in date, name, type of event, number of participants/groups, and rank/score (individual/group)
4. Extracurricular activities, community involvement/volunteer activities (Up to 3) (only the activities you participated in after you entered high school) Fill in date or period, and involved description (indicate your role/position within group) (215 words or less)

#### ④ Photo

- Please prepare an image data of the photo for uploading it to the application website.
  - Photo taken by digital cameras or smartphones also acceptable as long as they are clear.
  - The photo will be used to verify applicants' identity on the day of the examination.
  - The photo must be:
    - \* Color photo (4cm x 3cm)
    - \* a JPEG format under 3 MB.
    - \* taken within 3 months before the application.
    - \* a portrait view from above the chest with a plain background and without a hat.
    - \* taken with glasses on if applicants intend to wear glasses during the examination.
- ※ IUHW may ask applicants to resubmit the photo if it does not meet the requirements.





●Application Materials

Please acquire application materials before you apply. Issuing these documents may take some time.

Application Materials	Required Documents	Remarks
① Graduation Certificate/Certificate of Expected Graduation of High School	◎	
② Supporting Documents for Paying Capacity	◎	
③ Copy of Passport	◎	
④ Certificate of Residence ( <i>Zairyu</i> card)	○	Applicants who have lived in Japan except for a short stay
⑤ Statement of Purpose	◎	
⑥ Activities & Awards	◎	
⑦ Health questionnaire	○	
⑧ Working resume	○	Applicants who have a working history
⑨ International Baccalaureate (IB) Certificate of qualification IB final exam 6 subjects Transcript of grades 【Original or copy】	◎	Eligibility(4) ①or② Eligibility(4) Not required if you are applying in③.
⑩ EJU Transcript 【Original or copy】		
⑪ Academic Transcript from University or Graduate School Graduation Certificate/Certificate of Expected Graduation of University or Graduate School	○	
⑫ Academic Transcript and Certificate of Attendance at Japanese Language Schools	○	
⑬ Transcript of your preparatory course for University Graduation Certificate/Certificate of Expected Graduation of University or Graduate School	○	
⑭ Academic Transcript of the National Unified Examination in Applicant's Country	△	Applicants who wish to submit
⑮ Certificate of Achievement in Japanese or English language proficiency 【Original or copy】	◎	Eligibility(5)

◎ : All applicants are required to submit

○ : Applicants are required to submit, if applicable

△ : Only applicants who wish to submit

Applicants are required to submit the documents listed in the table below.

※Please submit original documents

※**WEB** There are the documents you will need to fill in and complete on the online application website

※**DL** You can download it from the School of Medicine website.

Documents		Notes
①	Graduation Certificate/ Certificate of Expected Graduation of High School	<p>Please submit the relevant document from (1) or (2) below.</p> <p>(1) Those who have completed a 12-year of school education in a foreign country Please submit an original of your graduation certificate or certificate of expected graduation and an original of your transcript.            ※ Please submit a certificate which has information about your name, date of birth, year of enrollment, year of graduation, name of school and grades for each year.            ※ If you have changed schools, please submit a certificate which has information your grades for each year of study at each high school.            ※ If you attended high school both in Japan and abroad, please submit the “Research Report” for your time at Japanese high school as well.</p> <p>(2) Graduate and prospective graduates of high school or secondary schools in Japan Please submit a sealed Research Report”.            ※ For prospective graduate students, please submit a research report issued on or after October 1, 2021.            ※ For graduate students, a research report issued before 1 October 2021 will be accepted if it is issued after 1 April after graduation.</p>
②	Supporting Documents for Paying Capacity	<p>Please submit supporting documents which certify the paying capacity for all of the expenses while studying (such as a balance statement of the bank account owned by a person covering tuition fees and living expenses).            ※ Please submit supporting documents under the same name as the person covering tuition fees and living expenses.            ※ The amount covering tuition fees (admission fee, academic fee, expenses for laboratory trainings, and facility &amp; equipment costs) and living expenses for the first year will be used as a guide of evidence of the minimum paying Capacity.</p>
③	Copy of Passport	Please submit a copy of passport pages that indicate your name, nationality and head shot.
④	Certificate of Residence ( Only if applicable)	Please submit a copy of passport pages that indicate you name, nationality and head shot. If you have lived in Japan except for a short stay, please also submit a copy of <u>both sides</u> of you residence card( <i>Zairyu Card</i> ) or an original certificate of residence ( <i>juminhyo</i> ) that has information about you status of residence and period of stay.
⑤	Statement of Purpose Format on website <b>TYPE1</b> <b>DL</b>	<p>Please describe your motivation for applying to IUHW School of Medicine and aspiration to become a medical doctor.            ※ Please be sure to fill in the contents within one page A4 format.</p>

	Documents	Remarks
⑥	Activities and Awards <div style="text-align: center;"><span style="border: 1px solid black; padding: 2px;">WEB</span></div>	<p>Please fill in the form regarding your relevant activities and awards, and then print the application form.</p> <ul style="list-style-type: none"> <li>※ <b>Applicants must submit this form even if there is nothing to be fill in.</b></li> <li>※ Activities must have been undertaken after entering high school except language qualifications.</li> <li>※ Please make sure that all fields are filled in completely.</li> </ul> <p><b>&lt; For only those who have entered their activities &gt;</b></p> <p>Please attach supporting documents and its copies for items you listed in the form. (Certificate of achievement, newspaper/magazine, etc.)</p> <ul style="list-style-type: none"> <li>※ <b>Only a single supporting document per item is accepted, and it should be copied on an A4 paper (single-sided)</b></li> <li>※ It is unnecessary to send materials such as photos which cannot prove the achievements adequately.</li> <li>※ Put the number 「①~⑩」 on the top right corner of the supporting document, and each number should correspond to the item on the form.</li> </ul>
⑦	Health Questionnaire (Only if applicable) <div style="text-align: center;"><span style="border: 1px solid black; padding: 2px;">WEB</span></div>	<p><b>&lt; Only those who have or had major disease or traumas and would like to inform us of them for your examination and studying in our university &gt;</b></p> <p>Please enter your health status at the time of application on the online application website and print it out.</p> <ul style="list-style-type: none"> <li>※ You do not need to go to a hospital for this purpose.</li> <li>※ The information you enter will not affect your acceptance or rejection.</li> </ul>
⑧	Resume Format on website <span style="border: 1px solid black; padding: 2px;">Type2</span> (Only if applicable) <div style="text-align: center;"><span style="border: 1px solid black; padding: 2px;">DL</span></div>	<p><b>&lt; Those who have a working history &gt;</b></p> <p>Please fill in the form by your handwriting following the “Notes for filling in the form” specified in the Resume and submit it.</p> <ul style="list-style-type: none"> <li>※ Working history while attending school is not necessary to be filled in.</li> </ul>
⑨	International Baccalaureate (IB) Certificate of qualification and IB final examinations 6subjects Transcript of grades <b>【Original or copy】</b>	<p><b>&lt; Eligibility(4) ① Those who meet the application requirements for the International Baccalaureate qualification, and have obtained the qualification of International Baccalaureate(IB) &gt;</b></p> <p>The following ①and②, awarded by the International Baccalaureate Office, must be submitted together.</p> <ul style="list-style-type: none"> <li>① International Baccalaureate Certificate(IB Diploma)</li> <li>② IB final examinations 6 subjects Transcript of grades</li> </ul> <ul style="list-style-type: none"> <li>※ If you are unable to submit the original transcripts of the 6 IB final examinations which is sent to you, please request the International Baccalaureate to send the transcript of the 6 IB final examinations directly to IUHW by the last day of the application period. Applications will not be accepted if we do not receive the certificate of the result of the 6 IB examinations by the last day of the application period.</li> </ul>

	Documents	Remarks
⑩	EJU Transcript 【Original or copy】	<p>&lt; <b>Eligibility (4) ②Those who meet the application requirements for EJU or have taken EJU in the past and received a score</b> &gt;</p> <p>Please submit one copy of the EJU score report or confirmation of score from a previous EJU taken and scored in the past.</p> <p>※ Any date of EJU is acceptable.</p> <p>※ If you have taken the exam more than once, please submit the one with the highest score. We do not accept multiple submissions or changes after you have submitted.</p>
⑪	Academic Transcript from University or Graduate School and Graduation Certificate/ Certificate of Expected Graduation of University Or Graduate School (Only if applicable)	<p>&lt; <b>Eligibility (4) ③Those who meet the application requirements for a university or graduate school in Japan and have graduated from or are enrolled in a university or graduate school in Japan.</b> &gt;</p> <p>Please submit the “Academic Transcript “ of university/graduate school which applicants graduated from.</p> <p>Also, Please submit the “Graduation Certificate” or the “Certificate of Expected Graduation” of a university/graduate school which you graduated from.</p> <p>※ Please submit the “Graduation Certificate” which has information about you name, date of birth, year of enrollment, year of graduation, and name of university /graduate school.</p> <p>※ If you have studied at both university and graduate school, please submit both certificates.</p>
⑫	Academic Transcript and Certificate of Attendance at Japanese Language Schools (Only if applicable)	<p>&lt; <b>Those who are enrolled in (or have completed) a Japanese language education such as a Japanese language school or a special programs at a university.</b> &gt;</p> <p>Please submit the transcript and the certificate which can certify your academic performance and attendance.</p>
⑬	Preparatory courses for University of Transcript and Graduation Certificate/ Certificate of Expected Graduation (Only if applicable)	<p>&lt; <b>Those who have completed (or are expected to complete) a preparatory course for University entry at an educational institution in Japan</b> &gt;</p> <p>Please submit original Transcripts and Certificates of the “Preparatory Course for University Entry” at an educational institution in Japan.</p>
⑭	Transcript of the National Unified Examination in Applicant’s Country 【Original or copy】	<p>If you have taken national examinations or other standardized examinations outside Japan, please submit a Certificate of evaluation of the results (optional).</p> <p>※ Please attach documentation showing the nature of the examination and the distribution of results.</p> <p>examples) : USA      SAT (Scholastic Assessment Test)                  Republic of Korea      University proficiency Test      etc.</p>

Documents	Remarks
<p style="text-align: center;">⑮ Proof of Japanese or English language proficiency Certificate of achievement 【Original or copy】</p>	<p>Eligibility (5) <u>Applicants are required to submit at least one score</u> from the following examinations (with documentation of the relevant score/grade) to demonstrate language ability in English or Japanese.</p> <ul style="list-style-type: none"> <li>※ Only grades obtained at the time of application will be accepted.</li> <li>※ If you submit more than one type of test results, each test result will be evaluated.</li> <li>※ If you have taken the same exam more than once, please submit the one with the highest score.</li> </ul> <p><b>&lt; Japanese language skills &gt;</b></p> <ol style="list-style-type: none"> <li>① Examination for Japanese University Admission for International Students (EJU) Japanese Transcripts or grade reports</li> <li>② Japanese Language Proficiency Test (JLPT) Transcript</li> </ol> <p><b>&lt; English language skills &gt;</b></p> <ol style="list-style-type: none"> <li>① TOEFL iBT Transcripts sent to you (Test Taker Score Report or Examinee Score Report) Please be sure to submit Official Score Report. In doing so, please request the testing institution (ETS) to send an Official Score Report online directly to the Admissions Office at International University of Health and Welfare. (The Designated Institution (DI) Code Number for International University of Health and Welfare is B581.) Please indicate the above Code Number and follow the specified instructions in order to directly send the Score Report. Please note that it may take four weeks or more for your application to reach the University, so please allow plenty of time for this to happen.</li> <li>② IELTS Please be sure to submit Test Report Form (TRF). In doing so, please request the testing institution (British Council) to send an Official Score.</li> <li>③ THE EIKEN Test in Practical English Proficiency A Certificate of acceptance sent to you. If you hold a Certificate of Eligibility (Certificate in English) or similar form, please detach either the part marked “Certificate of Eligibility” or the part marked “PROOF OF EIKEN CERTIFICATION” .</li> <li>④ TEAP(Reading / Listening + Writing / Speaking) Transcripts sent to you (Test Report Form)</li> <li>⑤ TEAP CBT(Reading / Listening + Writing / Speaking) Transcripts sent to you (Test Report Form)</li> <li>⑥ GTEC CBT Score Report sent to you (Official Score Certificate)</li> <li>⑦ Cambridge English Results statement sent to you (Statement of Results) ※Scores must be listed.</li> <li>⑧ TOEIC® Listening &amp; Reading Test and TOEIC® Speaking &amp; Writing Tests Official Certificate sent to you (Official Score Certificate) ※You need to submit Certificates for both Listening &amp; Reading and Speaking &amp; Writing .</li> </ol>

## ●Notes on the submission of application documents

- Please attach translated files written in either Japanese or English for certificates other than in these two languages. If the contents including subjects and grades are described using codes or abbreviations, or if there is no standard grade, please be sure to attach and include their explanations. In case documents of any certificates are “Valid only if in sealed”, please contact the Admissions Office in advance.
- Please be sure to submit documents written in either Japanese or English.
- If you have submitted a photocopy of any of the certificate, you may be required to submit the original or a certified copy to the University after your application has been received. If you have the original, please make sure you keep it with you after you have applied.
- If IUHW finds any mismatches between the described contents in the application documents and actual facts, IUHW may cancel the receipts of corresponding applications and their acceptance decisions/enrollment approvals.
- If your name at the time of application differs from the submitted documents such as Graduation Certificates, please submit a document which can identify the submitted documents are yours.

## ●Application Fee

Entrance Examination of Special Medical Scholarship for International Students

Application Fee     JPY15,000

- ※ If the applicants is recommended by the government of the applicant's home country based on an agreement with the University, the application fee may be reduced or exempted.
- ※ Please note that once the application fee has been paid, it will not be refunded under any circumstances.

### [Period of Inclusion]

The payment periods is from the date of registration on the application site to 23:59 on the following day.

- ※ In principle, payment should be made before or on the same day as the application documents are sent. The registration of the application will become invalid after the deadline. If your application is invalidated, you must re-register. If you have re-registered, please make sure that you pay using the number on the payment instructions for the re-registered application.

### [Methods of inclusion]

Please choose from the following four methods. Fees vary depending on the method of delivery.

- ※ For detailed information on how to pay the application fee, please refer to the "How to pay the application fee" section of the application website. Please keep your receipt/instructions in a safe place until the end of the test.

#### 1. Convenience Store

After registering your application, pay in cash at the convenience store of your choice.

#### 2. Financial institution ATM (Pay-easy)

After registering your application, you can pay by cash or cash card at Japan Post Bank or ATMs of financial institutions with PAY-easy.

#### 3. Internet Bank

After registering your application, access the Internet Bank payment page on My Page to make your payment.

#### 4. Credit cards

Payment is made upon completion of registration on the application site.

## 9. Precautions

### ●Previews of the venue

It is possible to view the venue of examination from outside, but it is not possible to enter inside the building.

### ●How to apply

- All applications must be submitted through the online application website.
- Please check the 「Notes on Application」 (P.9~) .
- **IUHW may contact applicants regarding incomplete contents or authenticity of any documents.**
- If your applications is complete, we may contact you at the telephone number or email address given in the contact section of your application form.

### ●Examination Voucher

- IUHW will not send the examination voucher via postal mail. Please print it out from the online application website by applicants. Please be sure to bring the examination voucher on the day of the examination. The examination voucher will be checked at the entrance hall as well as inside the examination room.

### ●Precautions for taking exam

- Please also make sure to bring the examination voucher when you go outside during the break time. Please be seated at the desk by following the designated examinees number within the entry time of the examination room. Applicants are not allowed to enter the examination room before the beginning of the entry time of the examination room.
- In principle, if applicants arrive more than twenty minutes late after the examination start time (in case of an individual interview, the appointed time passed), they are not allowed to take all subjects after arrival. However, if late arrivals are due to any transportation delays, taking examinations is approved if applicants can submit certificates of delay issued by transportation companies. (If applicants arrive late by using their own cars, they are not allowed to take examinations.)
- During the examination, applicants can put only writing materials (HB black pencils, mechanical pencils, plastic erasers), a mobile pencil sharpener, a watch (which does not have functions of dictionaries, calculation and communication tools), and glasses on their desk. Applicants must not set the alarm on their watches. A stopwatch may only be used as a watch, but is not allowed to be used if it produces any sounds. Proctors may check the items if it is difficult to determine whether they have dictionary or calculation/communication functions.
- There may be no clocks in the examination room. Also the time management of the examination is conducted by proctors' watch.
- If applicants wish to use their handkerchiefs and tissues, they are allowed to use them. However, please take tissues out of packets and put them on the desk. They are also allowed to wear a lap robe without asking permission from proctors.
- **During the examination, please make sure to switch off any instruments such as smartphones, mobile phones, wearable devices and any other instruments which produce sounds after releasing their alarms, and put them inside bags. Applicants are not allowed to take the examination while being equipped with them. Also applicants are not allowed to use them as watches. Please follow proctors instructions regarding the handling of mobile phones and other similar devices on the day of the examination.**
- Applicants need to take off their mask when the proctors verify their identity.
- Applicants are not allowed to use earplugs because they may fail to hear the proctors' instructions. Applicants are also not allowed to use any goods during the interview session.
- In principle, applicants must not wear a hat during the examination. And please do not wear clothes printed with alphabetical character, quotes, maps and so on. If applicants are wearing these type of clothes, IUHW may request them to take them off.
- Applicants are not allowed to leave the examination room from the end of the time for entering the examination room to the end of examination.

- It is preferable that applicants bring their own lunch on the day of the examination. Applicants do not need to bring their own room shoes to the examination hall.
- In principle, any persons other than applicants are not allowed to enter the building and floors where the examination rooms are located.
- No parking spaces are available on the day of the examination.

●**Precautions for infectious diseases**

On the day of the examination, if applicants are affected by any infectious diseases which are designated by Japanese School Health and Safety Act as those that require out-of-school suspensions and not healed yet, they are in principle requested to refrain from taking the examination. However, if applicants can obtain approvals from their school physicians or other physicians that the diseases will not have any threat of infection based on the symptoms, they may be permitted to take the examination. Even if applicants are requested to refrain from taking the examination due to the above described reasons, IUHW will neither conduct an additional examination nor refund the application fee.

●**Applicants who have physical disabilities**

If applicants have any diseases or physical disabilities, please contact the Admissions Office **at least 10 days before the first day of the application period** and make sure to confirm whether they need special assistance for taking the examination as well as cautions for studying at the school.

- Please be noted that applicants with diseases or physical disabilities may be required to submit doctor's certificates, because IUHW may need to provide necessary arrangements depending on individual circumstances on the day of the examination and after the enrollment.
- ※ Please also be sure to contact the Admissions Office at least 10 days before the first day of the application period if applicants use a hearing aid, cane, wheelchair and so on which they usually use. IUHW may need to provide necessary arrangements depending on individual circumstances.



## 10. Announcement of Examination Results

### ●Method of Announcement

- Please confirm the examination result on the online application website.
- It may become difficult to access the application website immediately after the time of announcement. In that case, please access again after a while.
- You will be able to check the "My Page" of the Internet Application Site from the date and time of the acceptance announcement until 17:00 on Monday, February 28, 2022.
- If applicants miss the day of the examination or do not take all of the necessary subjects, IUHW will not notify the examination results to these applicants.
- IUHW will not correspond to any questions via telephone or e-mail.
- IUHW will not post the examination result on the bulletin board in the university.

### ●Precautions of announcement

- Those who are selected as Special Medical Scholarship Program for International Students will be notified at announcement of examination results.
- If applicants miss the day of the examination or do not take all necessary subjects, IUHW will not notify the examination results to these applicants.
- IUHW will not correspond to any questions via telephone or e-mail.
- IUHW will not post the examination result on the bulletin board in the university.

### ●Applicants who are waitlisted

- IUHW may announce applicants who are waitlisted.
- Applicants who are waitlisted have not necessarily passed the entrance procedures. Only if successful applicants decline their enrollment, then they will become successful passers to fill vacancies.
- IUHW may add the successful applicants depending on the enrollment procedure and declination circumstances. IUHW will phone call them and confirm whether they intend to enroll or not.
- IUHW will not correspond to any individual questions regarding the applicants on the waiting list.

## 11. Enrollment Procedure

### ●Enrollment Procedure

- Successful applicants will be sent a set of admission procedures (acceptance letter, guidelines, and documents). Please follow the guidelines and complete the enrollment procedures.
- The enrollment procedure will be completed after the successful applicants make a payment of the tuition fees and submit the documents during the period of the enrollment. If they do not complete the specified procedures, IUHW will regard that they withdraw their admissions.
- If you have already completed the admission procedures for the Special Entrance Examination for International Students and you become eligible for the Special Medical Scholarship Program for International Students, you must re-apply for admission as a qualified applicant for the Special Medical Scholarship Program for International Students.
- Those who complete the enrollment procedures will receive the "Admission Certificate" from IUHW after the enrollment period.

### ●Declination of Enrollment

- If successful applicants decline their enrollment to IUHW for some unavoidable reasons after they completed the enrollment procedure, please send a "Letter of Declination (please use the form in the guidelines) and the "Admission Certificate" by registered express mail or EMS (if they live overseas).
- IUHW will refund the amount of tuition fees (the admission fee is not included), only if IUHW receives the necessary documents for the declination of enrollment by 17:00 on Friday, March 25th, 2022 (Japanese Standard Time). Please make sure to confirm the details in "guidelines of enrollment procedures".
  - ※ IUHW will not accept any withdrawal of admission via e-mail or fax.

## 12. Venue

[TOKYO]

IUHW Tokyo Akasaka Campus

3 minutes walk from Akasaka-mitsuke Station (Exit A) on Tokyo Metro Ginza Line or Marunouchi Line

Address: 4-1-26 Akasaka Minato City, Tokyo 107-8402



## 13. Handling of Personal Information

All personal information will be used only for the following issues and not be provided to third parties without prior consent from applicants. Please be noted that the data collected through the admission process will be used within IUHW or may be outsourced to an agency for screening applicants and delivering information about such things as enrollment procedure.

Purpose	<ul style="list-style-type: none"> <li>• Admission purpose</li> <li>• Announcement of the examination</li> <li>• Enrollment procedure</li> <li>• Data analysis for the entrance examination</li> <li>• Other related administrative tasks</li> </ul>
Remarks	<ul style="list-style-type: none"> <li>• IUHW may inform the high schools where applicants graduated from regarding their examination results or learning status after the enrollment.</li> <li>• IUHW will promptly respond when requests for correction, updating and deletion of personal information are received.</li> </ul>

**Application Guidelines for Enrollment in April 2022  
Entrance Examination of Special Medical Scholarship  
Programs for International Students**

International University of Health and Welfare

◇Inquiries◇

International University of Health and Welfare  
Admissions Office

4-3 Kozunomori, Narita City, Chiba 286-8686

TEL: +81-476-20-7810 FAX:+81-476-20-7812

E-mail: [admission@iuhw.ac.jp](mailto:admission@iuhw.ac.jp)

Website: <https://narita.iuhw.ac.jp/igakubu/en/>